

Dear Policyowner,

To process your Hospitalization claim, kindly provide us with the following documents:

1. Fully completed Claim Form, with Part A filled out by the Insured and Part B by the attending physician. Incomplete forms will be returned for completion.
2. Detailed record of past consultations and treatments.
3. Itemized Hospital Statement of Account indicating admission and discharge dates and times.
4. Hospital Admitting History and Discharge Summary or Medical Abstract, available from the hospital's Records Section.
5. Detailed record of any surgical operations performed (if applicable).
6. Results of laboratory procedures and diagnostic examinations.
7. Photocopies of two (2) valid IDs of the Insured, such as passport, SSS, TIN, or Comelec ID.

Please note that incomplete documents will result in a delay in processing your hospitalization benefits claim. Additional documents may be requested if necessary.

For documents issued or executed abroad, please ensure they are authenticated by the Philippine Embassy or Consulate in that region.

If you have any concerns, please do not hesitate to contact us using the information provided above or email us at directmarketing@paramount.com.ph.

Sincerely,
Paramount Life and General Insurance Corp.
Direct Marketing

A department of:

